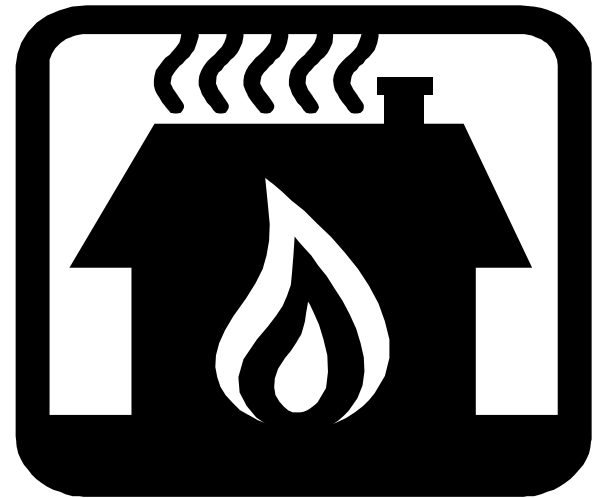


Carbon Hill Utilities

2009
EMERGENCY
RESPONSE
PLAN



TELEPHONE- 205-924-9313

Carbon Hill Utilities

P O Box 459
Carbon Hill, AL 35549

PURPOSE

TO MEET REQUIREMENTS ESTABLISHED BY 192.615 OF THE FEDERAL REGISTER THE FOLLOWING HAS BEEN ADOPTED BY THE UTILITIES BOARD OF THE TOWN OF CARBON HILL AND APPROVED BY THE CITY COUNCIL.

EMERGENCY PLAN

THE PURPOSE OF THIS PLAN IS TO ESTABLISH PROCEDURES TO BE FOLLOWED IN THE EVENT OF A GAS PIPELINE EMERGENCY. IN ADDITION, THIS PLAN WILL ACQUAINT ALL EMPLOYEES OF SAID GAS SYSTEM WITH ADVANCE KNOWLEDGE OF STEPS TO BE TAKEN IN AN EMERGENCY. DISSEMINATION OF THIS PLAN SHALL BE TO ALL GAS EMPLOYEES, IMPROVEMENT AUTHORITY EMPLOYEES, HOUSING AUTHORITY EMPLOYEES, POLICE AND FIRE DEPARTMENT EMPLOYEES, INDIVIDUALS OF FIRMS DOING EXCAVATION WORK ALONG THE PIPELINE RIGHT OF WAY. ROAD CREWS(COUNTY AND CITY), CITY STREET AND SANITATION WORKERS, OFFICIALS AND EMPLOYEES OF THE TOWN OF CARBON HILL, KANSAS, ELDRIDGE, AND MARION COUNTY, ALABAMA. ALL THE ABOVE AREAS RECEIVE SERVICE FROM THE CARBON HILL GAS SYSTEM. IN ADDITION TO THE ABOVE, ALL CLERICAL EMPLOYEES OF THE TOWN OF CARBON HILL WILL BE THOROUGHLY BRIEFED ON PROPER PROCEDURES IN THE EVENT OF A GAS LINE EMERGENCY. IN ANY EMERGENCY INVOLVING GAS PIPELINE IN A RURAL AREAS, THE SHERIFF'S DEPARTMENT OF MARION COUNTY (205-921-2101) AND WALKER COUNTY (205-384-3471) AND THE STATE HIGHWAY PATROL OFFICE, REACHED AT THE SHERIFF'S OFFICE IN JASPER, ALABAMA (205-384-3471) SHALL BE NOTIFIED IMMEDIATELY AND GIVEN THE LOCATION AND TYPE OF EMERGENCY—I.E. (BLOWING GAS, RUPTURED LINE) ETC:

PROCEDURES FOR RECEIVING, IDENTIFYING AND CLASSIFYING CALLS OR REPORTS OF POSSIBLE GAS LEAKS OR OTHER HAZARDOUS SITUATIONS:

A WRITTEN RECORD OF ALL CALLS AND/OR VERBAL WRITTEN REPORTS OF ANY OF THE FOLLOWING SHALL BE MAINTAINED IN THE GAS COMPANY OFFICE FOR THE LIFETIME OF THE FACILITY INVOLVED; THIS WRITTEN RECORD SHALL INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING:

1. PERSON OR PERSONS NOTIFIED, WHETHER VERBAL, IN PERSON, VIA TELEPHONE OR WRITTEN
2. PERSON OR PERSONS MAKING REPORT
3. TIME AND DATE OF REPORT
4. PERSON REFERRED TO FOR INITIAL INVESTIGATION
5. TIME AND RESULT OF INITIAL INVESTIGATION
6. PERSON REFERRED TO FOR REPAIRS
7. TIME REPAIRS STARTED; TIME REPAIRS COMPLETED
8. WHAT ACTION WAS TAKEN TO EFFECT REPAIRS, MATERIALS USE, ETC
9. METHOD OF TEST OF REPAIRS OF SAID TEST

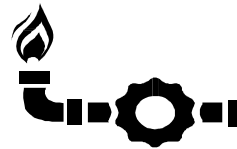
EACH OF THE ABOVE REPORT TO BE DATED AND SIGNED BY THE GAS LINE SUPERVISOR.

THE ABOVE RECORD SHALL BE MADE UP OF BUT NOT LIMITED TO ALL VERBAL OR WRITTEN REPORTS COVERED BY THE FOLLOWING:

1. GAS DETECTED OR SUSPECTED INSIDE OR NEAR A BUILDING
2. FIRE LOCATED NEAR OR DIRECTLY INVOLVING A PIPELINE FACILITY
3. AN EXPLOSION OCCURRING NEAR OR DIRECTLY INVOLVING A GAS PIPELINE
4. NATURAL DISASTER (STORM, FLOOD, ECT.)
5. ANY ODOR OF GAS OR UNUSUAL CONDITIONS ALONG GAS PIPELINE RIGHT-OF-WAY.

PROCEDURES IN EVENT OF AN EMERGENCY

IN THE EVENT OF A GAS PIPELINE EMERGENCY REQUIRING PARTIAL OR TOTAL SHUTDOWN OF GAS PIPELINE, THE MAYOR OR HIS DESIGNATED REPRESENTATIVE SHALL ESTABLISH COMMUNICATION HEAD-QUARTERS IN THE CITY HALL. COMMUNICATIONS FROM THE SCENE OF THE EMERGENCY SHALL BE (WHERE FEASIBLE) BY THE TELEPHONE, USING POLICE NET, OR CB AS BACK-UP COMMUNICATION. MEMBERS OF THE POLICE, FIRE DEPARTMENT, AND LOCAL RESQUE SQUAD SHALL BE UTILIZED TO CORDON OFF AREAS AND HELP MAINTAIN COMMUNICATIONS WITH THE CITY HALL. PHONES TO BE USED ARE GAS DEPARTMENT 924-9313, CITY CLERK 924-9961. POLICE DEPARTMENT 924-4411. THE CHARIMAIN OF THE UTILITIES BOARD OR IN HIS ABSENCE, ANY MEMBER OF THE BOARD SHALL COORDINATE ALL REPAIR EFFORTS AND IN THE EVENT OF TOTAL OR PARTIAL SHUTDOWN OF THE SYSTEM, UPON COMPLETION OF REPAIRS DESIGNATE THE ORDER TO PRIORITY GAS SERVICE SAID OFFICIAL SHALL GIVE REFERENCE TO NURSING HOMES AND HOSPITALS, KNOWN SICK OR ELDERLY AND OTHERS KNOWN TO HAVE SPECIAL NEEDS. THE MAYOR AND OTHER CITY OFFICIALS SHALL BE KEPT INFORMED AT ALL TIMES OF COMPLETION OF REPAIRS. TO ASSIST IN DISSEMINATION OF INFORMATION AND TO HELP ON EVACUATION WHEN NECESSARY, THE LOCAL POLICE FORCE, FIRE DEPARTMENT, CARBON HILL RESCUE SQUAD AND LOCAL CB CLUB SHALL BE UTILIZED; SUCH EFFORTS SHALL BE COORDINATED BY THE MAYOR OR A MEMBER OF THE CITY COUNCIL AS DESIGNATED BY THE MAYOR. IN THE EVENT AN EMERGENCY DEVELOPES OUTSIDE OF NORMAL WORKING HOURS, THE CHAIRMAN OF THE UTILITIES BOARD OR ANY MEMBER



THEREOF, OR ANY OFFICIAL OF THE CITY SHALL CALL ANY PERSONNEL NEEDED TO BRING THE EMERGENCY UNDER CONTROL. THE MANAGER OF THE CARBON HILL GAS SYSTEM SHALL SUPERVISE ALL WORK PERFORMED AT THE SCENE OF GAS PIPELINE EMERGENCY AND SHALL UTILIZE EITHER POLICE NET OR CB OPERATORS TO HELP MAINTAIN COMMUNICATIONS WITH A COORDINATOR AT CITY HALL. HE SHALL INSURE THAT ALL WORK PERFORMED, TESTS, AND INSPECTIONS MADE, ARE IN ACCORDANCE WITH THE CURRENT OPERATION AND MAINTENANCE PLAN AND PERTINENT SAFETY DIRECTION. HE SHALL FURTHER INSURE THAT IN THE EVENT OF PARTIAL OR TOTAL SHUTDOWN OF THE SYSTEM THAT ALL INDIVIDUAL SERVICE VALVES ARE CLOSED PRIOR TO APPLYING PRESSURE TO EFFECTED PARTS OF THE SYSTEM. BEFORE RESTORING INDIVIDUAL SERVICE, STEPS SHALL BE TAKEN TO INSURE THAT NO FOREIGN MATTER WILL BE INTRODUCED INTO CUSTOMERS' PIPING: THAT IS, REGULATOR SHALL BE PHYSICALLY DISCONNECTED AND GAS ALLOWED TO BLOW UNTIL NO RUST OR METAL PARTICLES ARE PRESENT. ALSO, WHEN RESTORING INDIVIDUAL SERVICE ALL PILOT LIGHTS AND APPLIANCES SHALL BE LIGHTED. NECESSARY TESTS WILL BE MDE TO INSURE NO LEAKAGE OF GAS IS PRESENT IN CUTOMERS' PIPING. A GAS PIPELINE EMERGENCY WHICH REQUIRES TELEPHONE REPORT ARE ONES WHICH:

1. CAUSE DEATH OR AN INJURY REQUIRING HOSPITALIZATION (ALSO REPORT TO WASHINGTON)
2. REQUIRE A TRANSMISSION LINE SEGMENT TO BE TAKEN OUT OF SEVICE UNLESS PART OF PLANNED OR ROUTINE OPERATIONS.
3. CAUSED TOTAL DAMAGE IN EXCESS OF \$5,000.00; ALSO, TO WASHINGTON OF \$50,000.
4. COULD HAVE RESULTED IN OR WAS A SIGNIFICANT INCIDENT TO THE OPERATOR



SERVICE AREA

CONTACT INFORMATION

PHONE NUMBERS TO CALL:

PUBLIC SERVICE COMMISSION 800-392-8050

JOHN PAUL HARRIS 334-850-0046

TOMMY LANCASTER 334-850-0048

HAROLD DUNSON 334-850-0054

GREG MEADOWS 256-523-5167

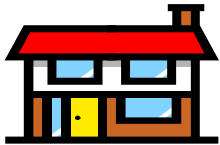
CLARK BROWN 334-242-5778

WASHINGTON DC 1-800-424-8802

SUCH TELEPHONE REPORTS SHALL INCLUDE:

1. LOCATION AND TIME OF LEAK
2. FATALITIES AND PERSONNEL INJURIES
3. OTHER KNOW SIGNIFICANT FACTS AS TO THE CAUSE AND EFFECTS OF THE INCIDENT

DURING NORMAL BUSINESS HOURS



TELEPHONE NUMBERS OF IMPORTANT UTILITY PERSONNEL:

DURING NORMAL BUSINESS HOURS

JENNIFER SELF 924-9313

POLICE DEPARTMENT 924-4411

AFTER HOURS JACKIE STOUGH 385-3018

AFTER HOURS BOBBY KEETON 385-3019

AFTER HOURS GLENN BAKER 385-3020

CITY OF CARBON HILL

UTILITIES BOARD

PO BOX 459

CARBON HILL, ALABAMA 35549

BOARD OF TRUSTEES

JERRY NELSON

MILTON JACKSON

JACK HINDS

JOE KILLINGSWORTH

JOEY BAGWELL

JANUARY 1, 2009

TO: COUNTY CREWS, MAINTENANCE PERSONEL , POWER COMPANY; BELLSOUTH; AND DIGGING CONTRACTORS IN AND AROUND THE SERVICE AREAS OF THE CARBON HILL UTILITIES BOARD.

INFORMATION

WE OPERATE AN UNDERGROUND GAS PIPELINE BEGINNING JUST OUTSIDE THE CITY LIMITS OF WINFIELD, ALABAMA, ALONG HIGHWAY 78 NEAR THE TEXAS COMMUNITY, ALONG HIGHWAY 78 THROUGH ELDRIDGE AND TO KANSAS VIA OLD HIGHWAY 78 THROUGH KANSAS AND INTO CARBON HILL FOLLOWING OLD HIGHWAY 78. INSIDE CARBON HILL ARE LOCATED NUMEROUS CUSTOMERS. THE SAME APPLIES TO KANSAS, ELDRIDGE, AND GLEN ALLEN. IN ADDITION THERE ARE NUMEROUS INDIVIDUAL SERVICE LINES ALONG THE PIPELINE. LINES ARE LOCATED IN THE NAUVOO AND POPULAR SPRINGS AREA.

RECOMMENDED: ANYTIME YOU ANTICIPATE DIGGING ANYWHERE IN THE ABOVE MENTIONED PLACES, WE, THE CARBON HILL UTILITIES BOARD WOULD APPRECIATE BEING NOTIFIED AS FAR IN ADVANCE AS PRACTICAL. A MAN WILL BE SENT TO PINPOINT THE GAS PIPELINE AND SERVICES FOR YOUR OPERATOR. YOUR COOPERATION IN THIS SHOULD GREATLY RESCUE THE HAZARDS INVOLVED IN DIGGING NEAR BURIED GAS PIPELINES. A CALL TO (205) 924-9313 WILL GET A MAN TO LOCATE GAS PIPELINES FOR YOUR OPERATOR. AFTER 4:00pm CALL THE CARBON HILL DISPATCH OFFICE AT (205) 924-4411.

THANK YOU,

Jackie Stough

SUPERINTENDENT